



### 1. AGE RESTRICTIONS FOR THE NON-MEMBER – YOUNG LEADER DofE ONLY

- Non-Member DofE YL only - must be 14 years of age to use scouting for their VOLUNTEERING element of their DofE award
- For the Silver DofE they can start in the school year they turn 15
- For the Gold DofE they can only start after they turn 16 years of age

### 2. FEES – NON-MEMBER – YOUNG LEADER DofE ONLY

- ANNUAL CAPITATION** – None
- SUBSCRIPTION FEES (SUBS)** – £25 per DofE award this wish to volunteer for, paid to East Surrey District Scouts

### 3. Scout Association Insurance policy cover

- Legal Liability – Covered

### 4. UNIFORM

- Cost included in the £25 SUBS, NON-MEMBER cannot wear the Explorer Uniform



### 5. RESPONSIBILITIES OF NON-MEMBER – YOUNG LEADER DofE ONLY

- The YL must be registered with DofE and provide their eDofE information
- The YL parent/guardian will maintain the YL's contact details including health and in touch emergency contact details in the East Surrey Young Leader OSM tool, they must also ensure this information provided to their SL
- The YL or parent/guardian will confirm attendance to all events using the Online Scout Manager event management tool.
- The YL once completing Module A will carry the Orange Card – Young People First (Safeguarding – a code of Practice for Young Leaders) when engaged with their section and YL training
- The YL will not wear an Explorer uniform or scarf, they will wear a polo shirt provided by the ESLYL
- The YL will ensure that they have their Logbook signed for each module, mission they complete and present this along with an email confirming volunteering attendance % from their SL to the ESLYL at for sign off of the Volunteering section.
- The YL will inform the ESLYL and SL when the Volunteering Section of their DofE is signed off, and then will stop being a YL and should no longer support the section as a YL. If they wish to do another DofE then they must re-register
- The YL & parents/guardian understand and accept that they are covered by The Scout Association Public Liability insurance when the YL non-member is taking part in any Scouting activity associated with their section. They are not covered for personal accident by The Scout Association.
- The YL will remain up to date with the Policy, Organisation and Rules (POR) of The Scout Association

### 6. RESPONSIBILITIES OF SECTION LEADERS (SL), LEADER IN CHARGE (LIC) AND GROUP SCOUT LEADER (GSL)

- SL must have approval of the GSL or acting GSL to initiate this placement agreement with the ESLYL
- SL and GSL in partnership with ESLYL must ensure "Volunteering" requirements are fulfilled for DofE
- SL / LIC will ensure they hold up to date YL's contact details including health and in touch emergency contact details
- SL / LIC / GSL will ensure that the YL has stopped volunteering once the Volunteering section of their DofE is signed off
- SL will induct the YL into the section in the same as any other adult volunteer.
- SL must include the YL in section meetings, events and camps as well as team planning meetings.
- SL / LIC must ensure all adults are conscious of the fact that a YL is a youth member. The YL must be treated as such, supervised at all times and not given adult responsibilities.
- SL / LIC must not include YL's when calculating ratios of adults to young people.
- SL / LIC in charge is responsible for the YL and no ratio is required.
- SL will obtain completed health forms, permission forms for nights away and adventurous activities from YL parents/guardian for all YL's before attending the activity
- SL will ensure YL's are provided with separate sleeping accommodation to adults and members of younger sections.
- GSL / SL will ensure management of YL outside of Group matters rests with the ESLYL.
- SL must support YL's in achieving the requirements for signing off the DofE Volunteering section
- LIC / SL must ensure a YL working with a Section does not have unsupervised access to youth Members.

### 7. RESPONSIBILITIES OF EXPLORER SCOUT LEADER YOUNG LEADER (ESLYL)

- ESLYL will attempt to coordinate one Module K- First aid masterclass each year for all YL's
- ESLYL will ensure that post completion of Module a the YL Non-Member is awarded
  - YL Logbook, Orange Card, Polo Shirt (see uniform above)
- ESLYL must ensure that YL's are aware of upcoming training dates, and should be encouraged to participate.